



Jean Robinson
Principal

MILLER ELEMENTARY SCHOOL
Huron School District
18955 Hannan Road
New Boston, Michigan 48164
Phone (734) 753-4421 Fax (734) 753-4270



Denise Newburn
Secretary

Huron Schools: Completely Committed to Kids!

Changes in End of the Day Parent Pick-Up Procedures

March 27, 2017

Dear Parents,

We are changing our end of the day student pick up procedures, beginning tomorrow Tuesday March 28th. We have up to 112 parents that pick up their children on any given day. To ensure the safety of our students, their families and our staff please follow our new policy:

- We are asking **ALL** parents that pick up their children to **park behind the school on the black top only**. We ask that parents park along the perimeter of the black top then fill up the middle section. The bus loop will only be utilized for traffic entering and exiting only.
- The students will be walked to the cafeteria by their teacher.
- We will have all students who are parent pickup wait for their parents in the Cafeteria. No student may walk out without adult supervision.
- The Event Entry Doors will open at 3:40; parents will wait on the perimeter of the cafeteria and wait to get their children. Parents and students will exit through the cafeteria doors to the playground.
- *In the event that you are running late due to traffic or a train etc.. call the office and we will have your child wait in the office until you arrive.*
- Our buses will be parked in front of the school for dismissal only for the rest of the year.
- **OUR MORNING DROP OFF PROCEDURES WILL REMAIN THE SAME.**

This process will work best when everyone is aware of the procedures, and respects the rules in place for the safety of our children and staff.

We ask that you please be patient with this new procedure as it is something that will be new for all of us and there may need to be possible adjustments made along the way.

Sincerely,

Jean Robinson

Love Learning, Excel in all we do, Achieve goals together, Do what is right

The
Leader in Me™
great happens here